

**Fairfield City School District:  
Excellence, preparation for life, opportunities for all!**

**BOARD OF EDUCATION MEETING AGENDA**

**June 27, 2023**

**REGULAR SESSION 6:30 PM  
CATHERINE D. MILLIGAN COMMUNITY ROOM  
FAIRFIELD SENIOR HIGH SCHOOL**

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CALL TO ORDER

ROLL CALL

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

PLEDGE OF ALLEGIANCE – Scott Clark

COMMUNICATION

This is the portion of the meeting where you are invited to share your thoughts with the Board. In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty (30) minutes of public participation may be permitted at each meeting. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to five (5) minutes each.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel – Professional

1. Resignations

- a. Erica Brown, Senior High, Math  
(effective at the end of the 2022-2023 school year; for personal reasons)
- b. Gretl Hauenstein, North, 1<sup>st</sup> grade  
(effective at the end of the day, June 16, 2023; for retirement purposes – deceased)
- c. Amber Heis, Central, EL Teacher  
(effective at the end of the 2022-2023 school year; for personal reasons)
- d. Debra Howard, Creekside, Intervention Specialist  
(effective June 5, 2023; for personal reasons)
- e. Kyle Jamison, Academy, Director  
(effective at the end of the day, June 30, 2023; for personal reasons)
- f. Heather Kauffman, Crossroads, 7<sup>th</sup> grade Social Studies  
(effective at the end of the 2022-2023 school year; for personal reasons)

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- g. Lucas Osterbur, Senior High, Guidance Counselor  
(effective at the end of the 2022-2023 school year; for personal reasons)
  - h. Michelle Roberts, South, Intervention Specialist  
(effective at the end of the 2022-2023 school year; for personal reasons)
  - i. Kristen Stonerook, Compass, 5<sup>th</sup> grade Math/Science  
(effective at the end of the 2022-2023 school year; for personal reasons)
  - j. Chrissy Zboril, West, Assistant Principal  
(effective the end of the day June 30, 2023; to accept another position within the District)
  - k. Elisa White, District, School Psychologist, 15%  
(effective for the 2023-2024 school year; for personal reasons)
2. Unpaid Leave of Absence
- a. Mindy Montgomery, Senior High, Art  
(effective for .25 of the day on May 8, 2023; for personal reasons)
3. Employment
- a. Amanda Cavanaugh, District, School Psychologist  
(recommended for a 7.7% increase for the 2023-2024 school year, effective August 8, 2023; for a replacement position)
  - b. Kyle Chambers, West, Assistant Principal  
(recommended for a new two-year administrative contract effective July 1, 2023 - June 30, 2025, for 203 days, on the professional administrative salary range 1; for a replacement position)
  - c. Emma Estep, West, 3<sup>rd</sup> grade self-contained  
(recommended for a new one-year limited teaching contract for the 2023-2024 school year, effective August 7, 2023; for a replacement position)
  - d. Cagney Feldhaus, Senior High, Science  
(recommended for a new one-year limited teaching contract for the 2023-2024 school year, effective August 8, 2023; for a replacement position)
  - e. Claire Feldhaus, Freshman, Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2023-2024 school year, effective August 8, 2023; for a replacement position)
  - f. Morgan Gill, West, Guidance Counselor  
(recommended for a new one-year limited teaching contract for the 2023-2024 school year, effective August 7, 2023; for a replacement position)

- g. Jade Henwood, Compass, 5<sup>th</sup> grade Math & Science  
(recommended for a new one-year limited teaching contract for the 2023-2024 school year, effective August 7, 2023; for a replacement position)
- h. Cheron Reid, Creekside, Assistant Principal  
(recommended for a new two-year administrative contract effective July 1, 2023 - June 30, 2025, for 213 days, on the professional administrative salary range 2; for a replacement position)
- i. Andrew Rivera, Freshman/Senior High, EL Teacher  
(recommended for a new one-year limited teaching contract for the 2023-2024 school year, effective August 8, 2023; for a new position)
- j. Violet Stenger, District, School Psychologist  
(recommended for a 7.3% increase for the 2023-2024 school year, effective August 8, 2023; for a replacement position)
- k. Anna Szczepaniak, Crossroads, 7<sup>th</sup> grade Math/Science  
(recommended for a new one-year limited teaching contract for the 2023-2024 school year, effective August 8, 2023; for a replacement position)
- l. Chrissy Zboril, Academy, Director  
(recommended for a new two-year administrative contract effective July 1, 2023 – June 30, 2025, for 213 days, on the professional administrative salary range 2 for a replacement position)
- m. Secondary Summer School Teachers 2022-2023

Credit Recovery Courses

Ann Creary

(The above-named person is recommended for employment as a teacher for the 2023 secondary summer school as needed at the rate of \$33.05 per hour from June 12, 2023 through July 7, 2023. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)

- n. Elementary Summer School Tutors and/or EL Enrichment Facilitators 2022-2023

Kadie Henry  
Jordan Posey

(The above-named persons are recommended for employment as a tutors and/or EL facilitators for the 2023 elementary summer school program as needed at the rate of \$33.05 per hour from June 5, 2023 through June 29, 2023. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)

## o. Home Instructor 2022-2023

Logan Estes

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$33.05 per hour, effective for the 2022-2023 school year.)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

## B. Personnel -- Support

## 1. Resignations

- a. Jennifer Adler, Crossroads, Data Entry II  
(effective the end of the 2022-2023 school year; for personal reasons)
- b. Emily Bachmann, East, Latchkey Assistant  
(effective the end of the 2022-2023 school year; for personal reasons)
- c. Julie Bennett, South, Food Service Assistant  
(effective the end of the day August 7, 2023; to accept another position within the District)
- d. Andrea Byrd, East, Educational Assistant  
(effective the end of the day June 19, 2023; for personal reasons)
- e. Ashley Cabrera, Central, Educational Assistant  
(effective the end of the 2022-2023 school year; for personal reasons)
- f. Kenneth Rice, Transportation, Chauffeur  
(effective the end of the day June 30, 2023; for retirement purposes)
- g. Michelle Sizemore, East, Educational Assistant  
(effective the end of the 2022-2023 school year; for personal reasons)
- h. Susan Spencer, Crossroads, Food Service Assistant  
(effective the end of the day May 11, 2023; for personal reasons)

## 2. Unpaid Leaves of Absence

- a. Candice Davis, Creekside, Clerk IV  
(effective June 12, 2023 through June 13, 2023; for personal reasons)
- b. Naomi McQueen, North, Head Custodian  
(effective June 21, 2023 through December 21, 2023; for personal reasons)

3. Employment

- a. Julie Bennett, Compass, Educational Assistant  
(effective August 8, 2023; for a new position)
- b. Sarah Ervin, West, Educational Assistant  
(effective August 8, 2023; for a new position)
- c. Sharon Hollingsworth, Central, Secretary III  
(effective July 17, 2023; for a replacement position)
- d. Tammy Joseph, Creekside, Clerk IV  
(effective August 3, 2023; for a replacement position)
- e. Luddie Lang, East, Custodian  
(effective June 22, 2023; previously temporary custodian; for a replacement position)
- f. Jennifer Richardson, South, Educational Assistant  
(effective August 8, 2023; for a new position)
- g. Hari Rizal, Central, Custodian  
(effective June 7, 2023; previously temporary custodian; for a replacement position)
- h. Shelly Smith, Central, Educational Assistant  
(effective August 8, 2023; for a replacement position)
- i. Rachael Wolf, North, Educational Assistant  
(effective August 8, 2023; for a new position)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

C. Items for Board Discussion

- 1. Kindergarten Report Card Update – Mandy Aug

2. Extracurricular Job Descriptions – Bill Rice
3. Resolution Regarding Student Transportation – Billy Smith

D. Other Items for Board Action

1. Recommend approval of the Emergency Closing Plan for Online Lessons.
2. Recommend approval to correct the following resolution that was approved at the December 8, 2022 Board Meeting:

WHEREAS the Fairfield City School District Board of Education wishes to advertise and receive bids for the purchase of one or more school buses.

THEREFORE, be it resolved the Fairfield City School District Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Boards' behalf as per the specifications submitted for the cooperative purchase of two (2) school buses. Estimated total cost of two hundred and seventy-three thousand, nine hundred and seventy-six dollars (\$273,976).

3. Recommend approval of the following resolution/agreement to provide services by the Butler County Educational Service Center to the Fairfield City School District:

**RESOLUTION FOR SERVICES WITH  
BUTLER COUNTY EDUCATIONAL SERVICE CENTER**

**WHEREAS**, the Board of Education desires to enter into an agreement with the Butler County Educational Service Center ("BCESC") to provide services delineated in the Agreement pursuant to the Ohio Revised Code § 3313.845.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Fairfield City School District (FCSD):

**SECTION I**

The Board of Education hereby authorizes and approves the Agreement with the Butler County ESC for the provision of services. BCESC shall furnish services to the Fairfield City School District ("FCSD").

FCSD agrees to pay the BCESC for the contracted services as listed in Exhibits A and B of this Contract in the amount of \$3,825,606.46.

The Parties may agree through their designated representatives to modify the services and programs, subject to the availability of qualified staff and resources. If amended, a copy of the revised Summary of Services shall be signed by the Parties to this Agreement or their designees and shall supersede and take the place of any prior Summary of Services.

Modifications requiring an increase or decrease in staffing levels, services, programs and/or materials that occur after the start of the next school year are subject to the ability of the Butler County ESC to reassign staff and redistribute services and materials without costs to the Butler County ESC.

In the event the Board of Education requests a decrease in services, the Board of Education will remain responsible for all costs including but not limited to staff compensation and materials pending the completion of alternate staffing assignments and redistribution of services and materials to other clients of Butler County ESC. The Butler County ESC will not unreasonably delay staff reassignment or redistribution of materials.

Conditions of this agreement are subject to appropriate funding to the Butler County Educational Service Center to render said services.

This Agreement will be in effect for one school year, commencing July 1, 2023, and ending June 30, 2024.

Administration coordination for this agreement will be the responsibility of designated individuals of FCSD and the BCESC. These individuals will be responsible for the implementation and monitoring of this contract and will meet regularly to review the progress of the agreement.

This Agreement may not be amended, changed or modified in any respect whatsoever except in writing signed by all of the parties.

This Agreement constitutes and expresses the entire agreement and understanding between the parties concerning the subject matter of this contract. This Agreement will supersede all prior and contemporaneous discussions, promises, representations, agreements and understandings relative to the subject matter of this Agreement. (The agreement was previously provided to the Board.)

4. Recommend approval of the agreement between the Butler County Educational Service Center and Fairfield City School District for the services of one additional Success Program Liaison, effective August 1, 2023 – July 31, 2024. (The agreement was previously provided to the Board.)
5. Recommend approval of the agreement between the Butler County Educational Service Center and Fairfield City School District for Audiology Program Services, effective for the 2023-2024 school year. (The agreement was previously provided to the Board.)
6. Recommend approval of the following resolution regarding student transportation:

**FAIRFIELD CITY SCHOOL DISTRICT  
BOARD OF EDUCATION**

**WHEREAS**, the Fairfield City School District Board of Education (the “Board”) is empowered by the Ohio Revised Code to declare student transportation impractical; and

**WHEREAS**, for the purpose of efficient and good management of the schools and pursuant to R.C. 3327.01, the Board wishes to assign to the Superintendent the ability to make determinations that student transportation is impractical, which will be formalized by the Board at a meeting following such determinations.

**NOW, THEREFORE, BE IT RESOLVED BY THE FAIRFIELD CITY SCHOOL DISTRICT BOARD OF EDUCATION**, as follows:

**SECTION I**

After considering individual data relevant to each particular situation and analyzing the factors outlined in R.C. 3327.02, the Superintendent is authorized to determine that transporting a student(s) is/are impractical. Such determinations shall be subject to formalization at the next following meeting of the Board.

**SECTION II**

**IT IS FOUND AND DETERMINED** that all formal actions of this Board concerning or related to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

**Motion to accept the recommendations:** \_\_\_\_\_; 2nd \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**TREASURER’S RECOMMENDATIONS AND REPORTS**

A. Recommend approval of the minutes of the following meetings:

- May 18, 2023 – Regular Meeting
- June 1, 2023 – Regular Work Session Meeting

B. Recommend approval of the financial reports for the month of May 2023.

C. Recommend approval of the 2022-2023 Amended Appropriations Resolution.

D. Recommend approval of the 2023-2024 Annual Appropriations Resolution.

E. Recommend approval of the following donations:

1. A donation of \$200 from St. Mark’s United Methodist Church Youth Group to Fairfield High School’s Hope Squad in memory of Evan Huxsoll.



2. A donation of \$10,000 from Fairfield East Elementary School's PTC to Fairfield East Elementary School to purchase playground equipment.
3. A donation of a Yamaha piccolo valued at \$1,200 and a Selmer clarinet valued at \$400 from Christine Thorman to Fairfield Crossroads Middle School.

**Total donations for 2023: \$13,890.00**

F. Recommend the approval of the following fund to fund advances:

\$255,450.13

From: 001-0000 General Fund  
To: 001-9059 Summer School  
Purpose: Expenditures exceeded revenues for FY2023

\$788.55

From: 001-0000 General Fund  
To: 009-9315 Uniform School Supplies – East Elementary  
Purpose: Expenditures exceeded revenues for FY2023

\$3,391.08

From: 001-0000 General Fund  
To: 009-9900 Uniform School Supplies – Central Elementary  
Purpose: Expenditures exceeded revenues for FY2023

\$14,197.19

From: 001-0000 General Fund  
To: 009-9911 Uniform School Supplies – South Elementary  
Purpose: Expenditures exceeded revenues for FY2023

\$43,759.40

From: 001-0000 General Fund  
To: 018-950H Public School Support – High School  
Purpose: Expenditures exceeded revenues for FY2023

\$2,584.45

From: 001-0000 General Fund  
To: 018-954H Parking Pass Fund - High School  
Purpose: Expenditures exceeded revenues for FY2023

\$2,318.74

From: 001-0000 General Fund  
To: 018-957W Public School Support – West Elementary  
Purpose: Expenditures exceeded revenues for FY2023

\$1,578.39

From: 001-0000 General Fund  
To: 019-9123 Butler County United Way FY23  
Purpose: Waiting on payment.

\$4,618.71

From: 001-0000 General Fund  
To: 200-950H Annual – High School  
Purpose: Expenditures exceeded revenues for FY2023

\$1,650.69

From: 001-0000 General Fund  
To: 200-957F Yearbook Fund – Freshman  
Purpose: Expenditures exceeded revenues for FY2023

\$23.75

From: 001-0000 General Fund  
To: 200-970R National Junior Honor Society – Crossroads  
Purpose: Expenditures exceeded revenues for FY2023

\$2,841.19

From: 001-0000 General Fund  
To: 300-950B Sr High Div 3 Girls Basketball Sectional Tournament  
Purpose: Expenditures exceeded revenues for FY2023

\$1,064,166.37

From: 001-0000 General Fund  
To: 300-950H Athletic Fund – High School  
Purpose: Expenditures exceeded revenues for FY2023

\$1,670.48

From: 001-0000 General Fund  
To: 300-950W Sr High Athletics – Wrestling Tournament  
Purpose: Expenditures exceeded revenues for FY2023

\$5,675.56

From: 001-0000 General Fund  
To: 300-951S Sr High Soccer Tournament  
Purpose: Expenditures exceeded revenues for FY2023

\$1,702.44

From: 001-0000 General Fund  
To: 300-951V Sr High Athletics – Boys Div 1 Volleyball Tournament  
Purpose: Expenditures exceeded revenues for FY2023

\$2.75

From: 001-0000 General Fund  
To: 451-9023 K-12 Connectivity FY23  
Purpose: Waiting on payment

\$4,362.83

From: 001-0000 General Fund  
To: 461-9023 High Schools That Work FY23  
Purpose: Waiting on payment

\$3,811.41

From: 001-0000 General Fund  
To: 499-9023 School Psych Intern FY23  
Purpose: Waiting on payment

\$698,712.27

From: 001-0000 General Fund  
To: 507-9023 ARP ESSER FY22 c/o to FY23  
Purpose: Waiting on payment

\$122,471.29

From: 001-0000 General Fund  
To: 507-9123 ESSER II FY22 c/o to FY23  
Purpose: Waiting on payment

\$1,600.00

From: 001-0000 General Fund  
To: 507-9223 ARP Homeless FY22 c/o to FY23  
Purpose: Waiting on payment

\$296,990.99

From: 001-0000 General Fund  
To: 516-9023 IDEA Part B FY23  
Purpose: Waiting on payment

\$75,895.60

From: 001-0000 General Fund  
To: 516-9123 ARP IDEA Part B FY22 c/o to FY23  
Purpose: Waiting on payment

\$13,303.20

From: 001-0000 General Fund  
To: 536-9023 Title I Non Competitive SSI FY23  
Purpose: Waiting on payment

\$132,583.34

From: 001-0000 General Fund  
To: 551-9023 Title III LIEL FY23  
Purpose: Waiting on payment

\$9,285.55

From: 001-0000 General Fund  
To: 551-9123 Title III Immigrant FY23 c/o from FY22  
Purpose: Waiting on payment

\$188,000.56

From: 001-0000 General Fund  
To: 572-9023 Title I-A FY23  
Purpose: Waiting on payment

\$10,661.08

From: 001-0000 General Fund  
To: 572-9123 Expanding Opportunities – Each Child FY23  
Purpose: Waiting on payment

\$64,601.89

From: 001-0000 General Fund  
To: 584-9023 Title IV-A FY23  
Purpose: Waiting on payment

\$5,298.37

From: 001-0000 General Fund  
To: 587-9023 IDEA Early Childhood Special Ed FY23  
Purpose: Waiting on payment

\$6,773.33

From: 001-0000 General Fund  
To: 587-9223 ARP IDEA ECSE FY22 c/o to FY23  
Purpose: Waiting on payment

\$142,749.36

From: 001-0000 General Fund  
To: 590-9023 Title II-A FY23  
Purpose: Waiting on payment

\$6,750.00

From: 001-0000 General Fund  
To: 599-9223 Fairfield Prevention CARA Grant FY23  
Purpose: Waiting on payment

\$2,881.94

From: 001-0000 General Fund  
To: 599-9323 Fairfield Prevention STOP Grant FY23 Year 3  
Purpose: Waiting on payment

\$2,653.15

From: 001-0000 General Fund  
To: 599-9324 Fairfield Prevention STOP Grant FY24 Year 4  
Purpose: Waiting on payment

G. Recommend the approval of the following fund to fund transfers:

\$ 309,203.08

From: 001-911A General Fund-Energy  
To: 003-911A HB264 Energy Bond Fund  
Purpose: Balance to transfer for bond payments

\$16,000.00

From: 020-9015 East Latchkey  
To: 020-9001 District Latchkey  
Purpose: Expenditures exceeded revenues for FY2023

\$16,000.00

From: 020-9013 Compass Latchkey  
To: 020-9001 District Latchkey  
Purpose: Expenditures exceeded revenues for FY2023

\$16,000.00

From: 020-9010 North Latchkey  
To: 020-9001 District Latchkey  
Purpose: Expenditures exceeded revenues for FY2023

\$16,000.00

From: 020-9113 Compass Summer Latchkey  
To: 020-9001 District Latchkey  
Purpose: Expenditures exceeded revenues for FY2023

\$13,994.61

From: 020-9009 Central Latchkey  
To: 020-9001 District Latchkey  
Purpose: Expenditures exceeded revenues for FY2023

\$9,858.50

From: 020-9013 Compass Latchkey  
To: 020-9011 South Latchkey  
Purpose: Expenditures exceeded revenues for FY2023

\$8,321.14

From: 020-9010 North Latchkey  
To: 020-9012 West Latchkey  
Purpose: Expenditures exceeded revenues for FY2023

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley** \_\_\_\_\_ **Berding** \_\_\_\_\_ **Clark** \_\_\_\_\_ **Gundrum** \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**COMMITTEE REPORTS**

- A. Legislative Update – Balena Shorter
- B. Butler Tech – Brian Begley
- C. Student Achievement – Jerrilynn Gundrum

D. Parks and Recreation – Scott Clark

E. Planning Commission – Billy Smith

**ANNOUNCEMENTS**

July 4, 2023 – Independence Day – All FCSD Buildings Closed

July 13, 2023 – Board Meeting (Regular Session), 6:30 PM, Fairfield Senior High School,  
Catherine D. Milligan Community Room

**BOARD MEMBER COMMENTS**

**RECESS TO EXECUTIVE SESSION TO DISCUSS:**

The employment and discipline of public employees 121.22 (G) (1)  
Collective Bargaining 121.22 (G) (4)

**Motion to convene executive session:** \_\_\_\_\_; 2nd \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**President convenes executive session at** \_\_\_\_\_ **P.M.**

**President resumes regular meeting at** \_\_\_\_\_ **P.M**

**ADJOURNMENT**

**Motion to adjourn:** \_\_\_\_\_; 2nd \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**President adjourns meeting at** \_\_\_\_\_ **P.M.**